

# LPS Sad Demise Request Broadcast Documentation

Following are the easy steps for Sad Demise Request Form.

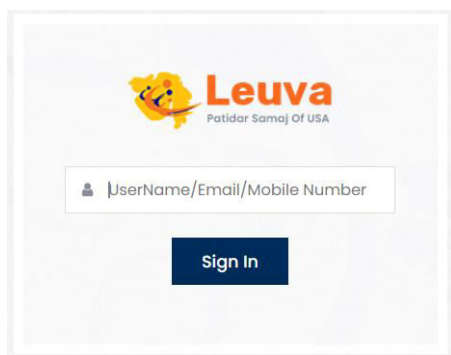
Go to <https://www.lpsofusa.com/>

## 1) Member Services => Sad Demise Form

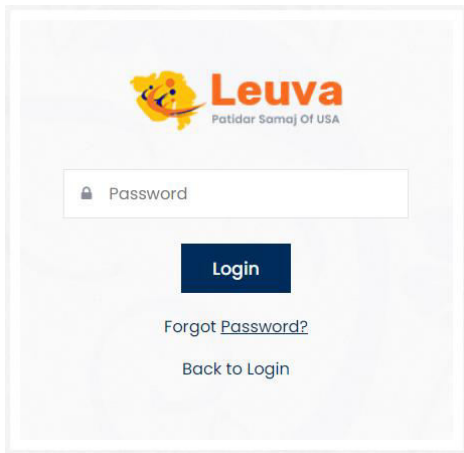


Click on “Sad Demise Form” sub-menu of Member Services menu.

If you are not login then it's display login screen as below to login.



Please login using enter your User Name or Email or Mobile Number and click on Sign In button.



Please enter your password and click on login to go Sad Demise Request Form.

**2) You will see Sad Demise Request form.**

=> Fill all required details.


Please look at below screenshot for more details.

## Sad Demise

No record found.

### Request Broadcast Form

#### Details of Deceased Person

Full Name: *	Age: *	Person Image
<input type="text"/>	<input type="text"/>	<input type="button" value="Choose File"/> No file chosen
Village: *	Gender:	
<input type="text" value="- SELECT -"/>	<input checked="" type="radio"/> Male <input type="radio"/> Female	
State: *	City: *	
<input type="text" value="- SELECT -"/>	<input type="text" value="- SELECT -"/>	
Date of Demise: *	Day of Demise: *	Place of Demise: *
<input type="text" value="[MM/DD/YYYY]"/>	<input type="text" value="- Select -"/>	<input type="text"/>

#### Special Comments

#### Survived By

Spouse:	Father and Mother:	
<input type="text"/>	<input type="text"/>	
Brother and Sister-in-Law:	Sister and Brother-in-Law:	Son and Daughter-in-Law:
<input type="text"/>	<input type="text"/>	<input type="text"/>
Daughter and Son-in-Law:	Grand Children:	Great Grand Children:
<input type="text"/>	<input type="text"/>	<input type="text"/>

#### Prayer Information

Prayer Date:	Prayer Time:	Prayer Location:
<input type="text" value="[MM/DD/YYYY]"/>	<input type="text" value="--:-- --"/>	<input type="text"/>

#### Funeral Information

Funeral Date:	Funeral Time:	Funeral Location:
<input type="text" value="[MM/DD/YYYY]"/>	<input type="text" value="--:-- --"/>	<input type="text"/>
<input type="checkbox"/> Funeral limited to Family?		

#### Contact Information

Person Name:*	Phone:*	Email: *
<input type="text"/>	<input type="text"/>	<input type="text"/>

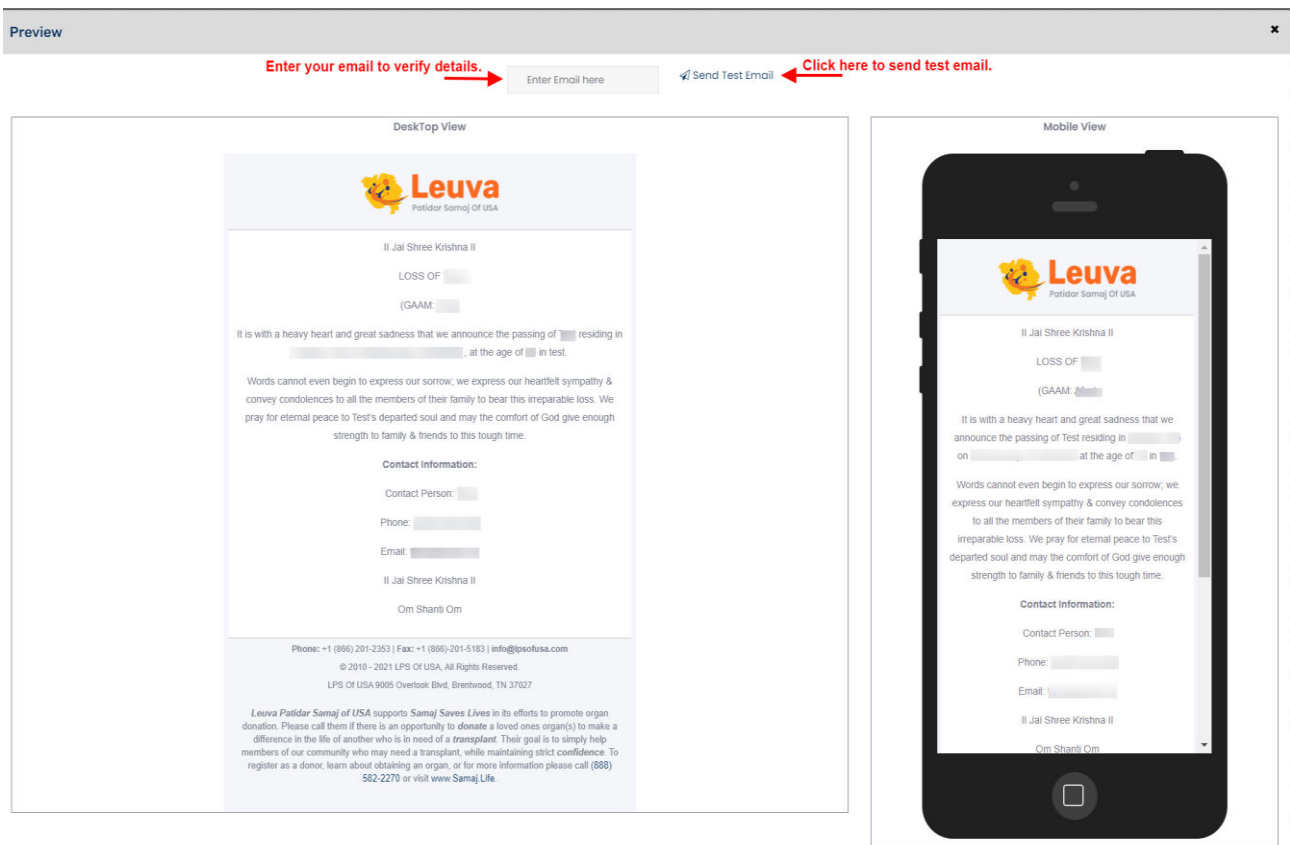
#### Submission Details

Salutation: *	Submitted by:*	Relation to Deceased person:*
<input type="text" value="- Select -"/>	<input type="text"/>	<input type="text"/>
Email:*		
<input type="text"/>		
<input type="checkbox"/> Approved		

After you have filled out the form and verified the information is correct, please click on Request Broadcast.

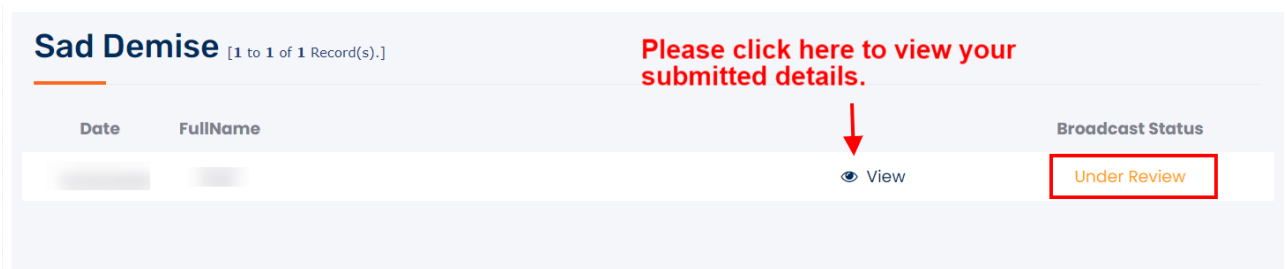
Please click on this Preview button to verify information you provided is correct.

=> When you click on the Preview button you will see the below screen. If you want to test email then enter your email and click on Send Test Email. You will receive a test email, verify all details.



=> In the next step close your preview screen and click on “Request Broadcast” button.

=> After successfully send request for broadcast you will see your request status. Look at the below screenshot.



=> After your Request have been broadcast, you will see status show like below screenshot.

## Sad Demise [1 to 1 of 1 Record(s).]

Date	FullName	View	Broadcast Status
		<a href="#">View</a>	Broadcasted Successfully

Thank You