

**Constitution and Bylaws
of the
Leuva Patidar Samaj of USA, Inc.**

March 02, 2014 - Revision 1.56_K

1.0 DECLARATION

- 1.0 Whereas a large number of Leuva Patidar people of predominantly Hindu faith (particularly originating from the Navsari, Surat, Tapi, and Valsad Districts) (Hereinafter referred to as “Leuva Patidar”) are settling in the United States of America as permanent residents and citizens, a nonprofit religious, cultural, and non-political organization should be formed to provide a forum for meeting, facilitating and encouraging religious observance, sharing ideas, providing cultural programs, and endeavoring toward community advancement. With this purpose, be it resolved therefore: The name of this organization shall be LPS of USA, Inc., which initials represent the Leuva Patidar Samaj of the United States of America, Incorporated (Hereinafter referred to as “Samaj” or “LPS”).

2.0 REGISTRATION

- 2.1 The State of incorporation shall be California, and the initial agent for service of process shall be as follows:

Leuva Patidar Samaj of USA
Attention: President of LPS of USA
c/o: Bhagabhai N. Patel
9397 Raviller Drive
Downey, CA 90240-3060

The registered office may be changed from time to time as set forth in this Constitution without necessity of a Constitutional amendment.

3.0 OBJECTIVES

- 3.1 Develop closer religious and cultural ties between the Hindu faith, Indian heritage and the people of Navsari, Surat, Tapi, and Valsad who are Leuva Patidar in the U.S.A.
- 3.2 Identify and discuss areas of concern to our community and/or develop mechanisms for the regular exchange of ideas about concerns related to religion and culture of Leuva Patidars from Navsari, Surat, Tapi and Valsad Districts and for Leuva Patidar in different parts of America.

- 3.3 Foster harmony, brotherhood, and fellowship among the people of the Hindu faith and Gujarati culture from the Navsari, Surat, Tapi and Valsad districts who are Leuva Patidar and of Indian origin.
- 3.4 Share the experience of the Hindu-based international Navsari, Surat, Tapi and Valsad Leuva Patidar Indian community on a common platform.
- 3.5 Inspire people to engage in the social and cultural processes of their adopted lands in meaningful and noteworthy ways.
- 3.6 Preserve our rich culture and heritage.
- 3.7 Unite, inform, and preserve religious and cultural heritage for the present and future generations.

4.0 MEMBERSHIP

- 4.1 Membership shall be open to anybody whose heritage is religiously and culturally Leuva Patidar of Navsari, Surat, Tapi and Valsad district origin, including the spouses, unmarried children and students of LPS members who subscribe to the objectives contained in Article 3 of this document, subject to the following provisions.
 - 4.1.2 Membership requirement for LPS of USA is minimum 50% background of the individuals to be LPS background based on blood. In the event this requirement is not met, the membership is forfeited for regular or lifetime membership.
- 4.2 Dues: From time to time the Executive Committee shall establish fees payable to secure membership in LPS. Such fees shall be established for the following membership types, and it shall be the responsibility of the Executive Committee to cause to be published a written schedule of such fees. No fees shall be refundable, nor prorated, or transferred at any time.
 - 4.2.1 Annual Family membership: LPS membership secured for any entire, immediate family on an annual, recurring-fee basis.
 - 4.2.2 Annual Individual membership: LPS membership secured for an individual on an annual, recurring-fee basis.
 - 4.2.3 Annual Student membership: LPS membership secured for an individual pursuing full-time studies in a recognized school, academy, or institution of higher learning, on an annual, recurring-fee basis.
 - 4.2.4 Lifetime Family membership: LPS membership secured for any entire, immediate family on a one-time fee basis. A lifetime membership is transferable only once to only one child, after head of the household reaches the age of 65 or passes away. Upon transfer of a lifetime membership, the parent(s) transferring the lifetime membership will be designated as an Honorary Senior Member. A HSM membership will have full benefits

of membership as established by the then governing BOD, except the right to vote during a voting process. Reference clause 4.4.

- 4.2.5 Lifetime Individual membership: LPS membership secured for an individual on a one-time fee basis.
- 4.3 Application for Membership: Application for membership shall be made according to procedures adopted from time to time by the Board of Directors.
- 4.4 Lifetime Individual memberships may be transferred on a one-time basis to a member's own son or daughter, at which point the lifetime membership is non-transferable.
- 4.5 All dues paid for lifetime memberships shall be held in an interest-bearing trust account established for the sole purpose of being a repository for lifetime membership dues. The principal contributions to the trust fund shall not be invaded, though the interest generated thereon may be used for the affairs of the Samaj. The Board retains the right to invade the principal contributions to the trust for good cause upon a seventy-five percent (75%) vote of the strength of the total lifetime membership (primary life members); such action must also be approved by seventy-five percent (75%) of the Board of Trustees.
- 4.6 Past President Restriction: A Past President of LPS of USA shall be prohibited from serving as a Board of Director from any region.

5.0 MEETINGS OF MEMBERSHIP

- 5.1 Annual Meetings: An annual meeting of members shall be held at such time, date, and place as the Executive Committee may determine for the purpose of electing national officers and for the transaction of any other business that may be brought before the Samaj.
- 5.2 Special Meetings: Special meetings of the members may be called by the President or the majority of the Executive Committee or by a majority of the Board of Directors or by 10% of the life membership. Quorum for this special meeting will be 10% of the life membership.
- 5.3 Notice: Notice of the date, time, and location of any annual or special meeting shall be sent to each member in good standing, respectively, by email, mail or through the Official Bulletin not less than thirty (30) days prior to such meeting. Following good-faith posting of notice, failure to receive or defects in the delivery of the notice shall not invalidate the meeting or any action taken at the meeting.
- 5.5 Manner of Acting: The act of the majority of the members present at a meeting where a quorum has been established shall be the act of the members unless applicable laws or these bylaws require the act of a greater number.
- 5.6 Minutes: Minutes of Meetings of the Members shall be recorded and maintained by the Secretary and shall be communicated within 30 days to the membership. Minutes of the annual meeting

and the election committee report of the election are to be collected and distributed to the next regular meeting of the board or executive committee.

6.0 BOARD OF DIRECTORS

6.1 General Powers and Qualifications: The affairs of the Samaj shall be managed by the Board of Directors (“Board”), who shall have supervision, control, and direction of the Samaj’s business matters. The Board shall determine the policies of the Samaj and any changes therein within the bounds established by law and these bylaws. The Board shall actively pursue its purposes, and it shall have discretion in the disbursement of Samaj funds. The Board of Directors may adopt such rules and regulations for the conduct of the Board’s business as it deems advisable and may in the execution of the powers granted, appoint such agents as it may consider necessary.

6.1.1 Board of Directors must be lifetime members. Other qualification requirements are in a separate document titled “Election of the Board of Directors

6.2 Composition of the Board: The number of Board of Directors of the Samaj shall be proportionate to the number of lifetime and annual members of a particular state as follows.

6.2.1 Board of Directors per lifetime members: Once a state has achieved at least twenty (25) lifetime members, that state shall be entitled to elect one Board of Director therefore. Once that state achieves an additional twenty-five (25) lifetime members, that state shall be entitled to elect one additional Board of Director, Thereafter one additional Board Of Director will be added for every twenty-five (25) lifetime members. A Board of Director must be a Lifetime Member For purposes of Board representation for states that have less than 24 members those states life members shall be considered annual members to calculate representation for the first Board of Director only. (See table below)

0-24	None
25-49	One Board of Director
50-74	One additional Board of Director
75-99	One additional Board of Director
Each increment of up to 25 (example above)	One additional Board of Director

6.2.2 Board of Directors per regular members: Notwithstanding lifetime members already represented as set forth hereinafter, there shall be one Board of Director for the first twenty-five (25) members, with an additional Board of Director for each additional fifty (50) member increment, or fraction thereof. A Board of Director must be a life time member. If there is more than one local Samaj in any state, then the number of Board of Directors shall be prorated proportionate to the cumulative membership in LPS for each Samaj by local Samaj leaders, however, the total number of Board of Director for such state still remains the same as allocated by above formula, subject to additional Board of

Director arising from the incidence of lifetime memberships as set forth hereinafter. (See table below). For purposes of Board representation for states that have less than 24 members those states Lifetime Members shall be considered annual members to calculate representation for the first Board of Director.

0-24	None
25-74	One Board of Director
75-124	One additional Board of Director
125-174	One additional Board of Director
Each increment of up to 50 (example above)	One additional Board of Director

- 6.3 Election of the Board of Directors: Qualification for the Board of Director is a requirement for life membership, except for the board appointed youth directors, and guidelines provided in a separate document titled “Election of the Board of Directors”. At the state and/or regional level annual meeting, each state will send the names of selected and/or elected Board of Directors to the then current Secretary of the Board. Board of Directors shall be elected by a majority of the votes of the members present and voting at the annual meeting. Directors shall be selected by participating members present at the annual meeting. There will be no additions to the roster of the submitted Board of Directors names after the roster is sent to the Secretary. Any additional membership that qualifies for a board seat, but did not meet the cutoff dates, is not applicable to serve or vote, till the following year. Policy and Procedure for such elections and guidelines for submission of names are provided in a separate document titled “Election of the Board of Directors”.
- 6.4 Election of the Executive Committee: Qualification for the Executive Committee is a requirement for life membership and a Board of Director for one year and guidelines provided in a separate document titled “Election of the Board of Directors”. The Board of Directors shall elect the members of the Executive Committee for a term of one (1) year.
- 6.5 . Vacancy of Board of Directors: The Executive Committee shall fill any Board of Directors positions vacated, due to resignation or otherwise, with the replacement coming from the affected local Samaj. The nominations from the local Samaj for this position will be submitted to the President who will then conduct an election process at an Executive Committee meeting. This replacement member of the Board of Directors will be a voting member of the Board. If any seat remains open, the number Board of Directors will be less the open seat for calculation determining quorum and voting requirements
- 6.6 Meeting of Board of Directors: The Board shall strive to meet semiannually at such times and places as it may elect. At all Board meetings for the Board of Directors, the President shall preside. In absence of the President, the first Vice-President shall act as President.

- 6.7 Notice of meetings of the Board shall be sent to each Board of Director. Following good-faith posting of notice, failure in receipt or delivery of notices shall not invalidate the meeting or any action taken therein.
- 6.8 Quorum: The quorum for a meeting of the Executive Committee or Board of Directors at any regular or special meeting shall be a majority of the strength of the applicable body.
- 6.8.1 Construing a Quorum for Board of Director Meeting: As long as there is quorum of the Executive Committee, the meeting will adjourn for 10 minutes, during which time the members of the Executive Committee present may hold an emergency meeting, and then may determine whether to reconvene and construe a quorum as having been achieved for the Board of Director meeting.
- 6.8.2 A majority of the votes cast by Board of Directors present or Executive Committee members present at any meeting at which a quorum is present or construed shall be necessary and sufficient for the transaction of any business unless otherwise provided by law or in these bylaws. However, a construed quorum shall be insufficient to amend this Constitution and bylaws.
- 6.9 Minutes and Accounting: Minutes of all meetings shall be recorded and maintained by the Secretary and shall be distributed within 30 days and presented at the next meeting for approval. Minutes of the annual meeting and the election committee report of the election are to be collected and distributed to the next regular meeting of the board or executive committee.
- 6.9.1 The accounting year for the organization will be based on the term of the president and at the beginning of the term a budget will be submitted and approved by the end of the first Executive Committee and/or Board of Director meeting which must occur within 30 days of the start of the term. During that term if there is a surplus of monies resulting from the National Convention, Super Regional or other activities then the monies will be first used to pay off any debts of the organization and then CD's in increments of \$50,000 will be done.
- 6.10 Rules of Procedure: The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the conduct of all LPS meetings, including the Meetings of the Members.

7.0 EXECUTIVE COMMITTEE

The Executive Committee consists of the following twenty 21 voting members plus the ex-officio voting members:

(4) Top 4 Officers (see transition notes below) *

President of the LPS of USA

Vice President of the LPS of USA

Treasurer of the LPS of USA

Secretary of the LPS of USA

(4) Youth Directors

At-large Member from East of the Mississippi – **Youth Executive Director – East**
 At-large Member from West of the Mississippi – **Youth Executive Director – West**
 At-large Member East – Non BOD Appointed by the Executive Committee via a nomination/election process – **Youth Executive Director**
 At-large Member West – Non BOD Appointed by the Executive Committee via a nomination/election process – **Youth Executive Director**

(2) Women Directors

At-large Member from Woman east of Mississippi – **Women Executive Director - East**
 At-large Member from Woman west of Mississippi – **Women Executive Director - West**

(3) Publication

Distribution Director
Publication Editorial Director
Publication Revenue Director

(2) Vendor Relations

Vendor Relations Director (I)
Vendor Relations Director (II)

(2) Member Relations

Member Relations Director (I)
Member Relations Director (II)

(2) Gaam Ambassador Relations

Gaam Ambassador Relations Director (I)
Gaam Ambassador Relations Director (II)

(2) Information Technology

Information Technology Director - Website
Information Technology Director - Database

(1) Ex Officio

Ex Officio

*Transition notes for reduction of EC:

Year							
2014	President	First Vice	Second Vice	Secretary	Joint Secretary	Treasurer	Joint Treasurer
2015	President	First Vice	Second Vice	Secretary	Joint Secretary	Treasurer	
2016	President	Vice President	Second Vice	Treasurer	Secretary		
2017**	President	Vice President	Treasurer	Secretary			
2018***	President	Vice	Treasurer	Secretary			

		President					
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**Vice President, Treasurer, and Secretary are elected by the Board Of Directors and after that in 2017 and beyond the Secretary position will be elected by the Board Of Directors.

***In 2018 and annually moving forward, the officers will follow a succession process and the secretary will be elected by the Board of Directors.

7.1 Duties and Authority: The Executive Committee shall possess and may exercise any and all powers of the Board of Directors between meetings of the Board. The Executive Committee will also perform such specific duties and functions as may be assigned it by the Board. At each meeting of the Board, the Executive Committee shall report its actions taken since the previous Board meeting.

7.2 Meetings: The Executive Committee shall meet as often as deemed necessary by the President of the Board, who shall give the members of the Committee at least fifteen (15) days advance notice of such meetings.

8.0 TRUSTEE BOARD, GAAM AMBASSADORS AND WOMEN AMBASSADORS

8.1 Composition of the Trustee Board: The Trustee Board consists of five (5) voting members. Its membership shall comprise the five (5) most recent past Executive Committee Presidents. Upon the natural expiration of an Executive Committee President’s term, that outgoing President (Ex officio) shall become a member and Chairperson of the Trustee Board. At the same time, the Trustee Board membership of the member who has served on the Trustee Board the longest shall expire.

8.1.1 Vacancy of Trustee Board: The Executive Committee shall fill any Trustee Board positions vacated, due to resignation or otherwise. This position has to be filled from a past President.

8.1.2 Powers and Duties of the Trustee Board: The Trustee Board shall serve as a supervisory body independent of the Executive Committee and Board charged with the task of managing the corpus of all lifetime membership funds. The Trustee Board shall ensure that the principal sum of lifetime membership funds remains unimpaired.

8.1.3 Meetings of the Trustee Board: The Trustee Board shall meet as often as necessary.

8.2 A Gaam Ambassador program will be established and managed as described in a separate policy and procedure titled “Gaam Ambassador Program”.

8.3 A Women’s Ambassador program will be established and managed as described in a separate policy and procedure titled “Women’s Ambassador Program”

8.4 A Seniors Program will be established and managed as described in a separate policy and procedure titled “Seniors Program”.

9.0 OFFICERS' DUTIES (IN CONJUNCTION WITH THE ADJUSTMENTS OF THE CHANGES TO THE EXECUTIVE COMMITTEE)

- 9.1 President of the Executive Committee: The President of the Executive Committee shall be elected by the Board and shall serve for a period of one (1) year and until his successor shall be elected. The President of the Executive Committee shall preside at all meetings of the Board and of the Executive Committee with the power to vote in each of these meetings. The President shall advise the Board and endeavor to keep its membership fully informed concerning the business and activities of the Samaj, and shall make on behalf of the Executive Committee, annual reports to the members of the Samaj. The President shall be an ex-officio officer of all committees with power to vote therein. Notices of meetings of the Board, the Executive Committee, and the membership shall be the responsibility of the President of the Executive Committee, who may delegate said responsibility to any other Executive Committee member. The President will be responsible for obtaining approval for an annual budget from the Board of Directors within the first 30 days of the term.
- 9.2 First Vice-President: The First Vice-President of the Executive Committee shall be elected by the Board and shall serve for a period of one (1) year and until his successor shall be elected. The First Vice-President shall perform the functions of the President in his absence. The First Vice-President is responsible for soliciting general sponsorship for all LPS events and activities. In absence of the First Vice-President the duties of First Vice-President shall be delegated to second Vice-President. The First Vice-President shall automatically become President of the Samaj at the end of his or her term unless; seventy-five percent (75%) of the Board who are present at the official annual meeting oppose the candidacy.
- 9.3 Second Vice-President: The Second Vice-President of the Executive Committee shall be elected by the Board and shall serve for a period of one (1) year and until his successor shall be elected. The Second Vice-President shall perform the duties as delegated to him, and the functions of the First Vice-President in the absence of the First Vice-President, including the duties of the President in the absence of the First Vice-President. This position will be eliminated in 2017.
- 9.4 Secretary: The secretary shall be elected by the Board and shall serve for a period of one (1) year or until his successor shall be elected. The Secretary shall be responsible for the maintenance of minutes and records of all meetings, discussions, and presentations. The Secretary shall be responsible for archiving meeting minutes. The Secretary is responsible for insuring that the Bylaws and PnP's are being followed in all meetings and in the organization. The Secretary shall be responsible for coordinating all official correspondence and administrative work of the Samaj.
- 9.5 Joint Secretary: The Joint Secretary shall be elected by the Board and shall serve for a period of one (1) year and until his successor shall be elected. Joint Secretary shall provide administrative support to the Secretary and do his work in the absence of the Secretary. This position will be eliminated in 2016.
- 9.6 Treasurer: The Treasurer shall be elected by the Board and shall serve for a period of one (1) year and until his successor shall be elected. The Treasurer shall have general supervision of the financial affairs of the Samaj, including all receipts and disbursements of Samaj funds. The Treasurer shall be responsible for periodic reporting of the financial status of the Samaj to the

Board. The Treasurer shall maintain up-to-date records and prepare an annual statement of accounts for presentation to the general body at annual meetings or as directed at special meetings. The Treasurer will be responsible for establishing the budget and submitting to the President, and the Treasurer will be responsible for submitting a quarterly report to the Executive Committee showing variances.

- 9.7 Joint Treasurer: The Joint Treasurer shall be elected by the Board and shall serve for a period of one (1) year and until his successor shall be elected. The Joint Treasurer shall provide administrative support to the Treasurer and do his work in the absence of the Treasurer. The Joint Treasurer shall be responsible for invoicing and collecting charges for all advertisements and sponsorships. This position will be eliminated in 2015.
- 9.8 Youth Directors: Two Youth Officers shall be elected by the Board and two shall be appointed by the Executive Committee. The appointed youth officers are not required to be life members. They serve for a period of one (1) year and until his/her successor shall be elected. The Youth Officer shall involve himself/herself for the betterment of the youth membership. The Youth Officer shall act as a conduit for youth related activities and will provide leadership and direction for those activities. Youth Officers shall promote the organization to the youth of the community through creative events and communications that will maintain the integrity of the organization. Additionally, the youth officers will hold the values and objectives of the organization as paramount.
- 9.9 Women Directors: Women Officers shall be elected by the Board and serve for a period of one (1) year and until his/her successor shall be elected. The Women Officer shall involve himself/herself for the betterment of the women membership. The Women Officer shall act as a conduit for women related activities and will provide leadership and direction for those activities. Women Officers shall promote the organization to the women of the community through creative events and communications that will maintain the integrity of the organization. The Women Officers will be responsible for the Women Ambassador Program.
- 9.10 Publication Directors: The Publication Officers shall be elected by the Board and shall serve for a period of one (1) year and until his/her successor shall be elected. The Publication Officers shall be responsible for the publishing of all edited material related to the Samaj and such duties of the Publication Officers as may be specified by the Executive Committee. While the officers will act as a team their primary responsibilities will be broken down as follows:
- 9.10.1 Distribution: Shall be responsible for working with the printer and insure proper distribution of the magazine and/or any distribution required or assigned by the BOD.
- 9.10.2 Editorial: Shall be responsible for editing all the material to be published by the Samaj.
- 9.10.3 Revenue: Shall be responsible for the soliciting advertisement (sales) and subsequently the collection efforts for all revenue associated with the magazine.
- 9.11 Vendor Relations Directors: Shall be elected by the Board and serve for a period of one (1) year and until his/her successor shall be elected. The Vendor Relations Officers shall act as agents of the organization to create a strong vendor base for recurring income thru the partnership program

as well as sponsorships. They will act as Board of Directors of the Samaj and conduits to the vendor community.

- 9.12 Member Relations Director: Member Relations Officers shall be elected by the Board and serve for a period of one (1) year until his/her Successor shall be elected. The Members relations officers shall be responsible for creating and promoting member benefits. And will also be responsible for driving new and renewal membership for the organization.
- 9.13 Gaam Ambassador Director: Gaam Ambassador Relations Officers shall be elected by the Board and serve for a period of one (1) year until his/her Successor shall be elected. Gaam relations officers will be responsible for coordinating the Gaam Ambassador program including recruiting effective ambassadors and filling vacant ambassador positions.
- 9.14 Information Technology Directors: Information Technology Officers shall be elected by the Board and serve for a period of one (1) year until his/her Successor shall be elected. Information Technology Officers will act as the technologist for the organization to maintain the website, database, and other technology oriented support. While the officers will act as a team their primary responsibilities will be broken down as follows:
- 9.14.1 Website: Updating and accuracy of the website. Work on creative methods for revenue and traffic attraction.
- 9.14.2 Database: Insure accuracy and security; work on creative update methods to maintain state of the art system.
- 9.15 Ex officio: Will act as a board of director and will be called upon to vote only in the event of a tie during the election process and during the normal course of business in board meetings.

All Officers shall be elected by the Board and shall serve for a period of one (1) year and until their successors are elected. The Officers will employ their best efforts to increase the membership of the Samaj with the aim of enhancing the effectiveness and strength of the Samaj. They will endeavor to solve conflict with peaceful resolutions if, for any reason, misunderstandings or dissatisfaction arises between the membership.

10.0 MEMBER OBLIGATION

- 10.1 All members of the Samaj shall strive to fulfill the aims and objectives of the Samaj and shall not indulge in any activities detrimental to the honor and prestige of Indian heritage or the Leuva Patidar community, nor engage it or its funds, property or income toward other than the aims and objectives of the Samaj.
- 10.2 The Leuva Patidar Samaj of USA will not allow, encourage or support any advertisement, banner or commercial of any nature either in Leuva Connection or on Website or any town hall meeting, which directly or indirectly demonstrates political affiliation to any party ruling or party in opposition. If a political candidate within our membership needs endorsement for a national, state or local position then we may elect to endorse them.

11.0 DISCIPLINARY ACTION, TERMINATION, AND RESIGNATION

- 11.1 Any member indulging in activity in contradiction of his/her duties or responsible for any impropriety or misconduct shall be subject to disciplinary action, which shall be decided by the Executive Committee and/or Board by vote of a majority of the strength of the body.
- 11.1.1 Any Board of Director may be removed for cause by the Board by a two-third (2/3) vote of the Board membership present and voting in a regular or special meeting, for which advance notice to all Board of Directors of not less than twenty-one (21) days shall be given, in accordance with such proceedings as the Board may determine.
- 11.1.2 A Board of Director's absence for two (2) consecutive meetings of the Board, or an Executive Committee member's absence from two (2) consecutive meetings of the Executive Committee, either in person or via teleconference, of the Executive Committee, without a compelling reason as determined by the officers for such absences shall constitute just, proper and automatic cause for his/her removal from the Board or the Executive Committee, respectively. The President shall notify those who remain absent from two (2) consecutive meetings of their failure to perform their duties under these bylaws. Upon removal of an officer, his or her office shall be filled for the remaining term thereof by the Board.
- 11.2 Any Executive Committee member may be removed for cause by the Executive Committee by a two-third (2/3) vote of the Executive Committee or Board membership present and voting in a regular or special meeting, for which advance notice of not less than twenty-one (21) days shall be given, in accordance with such proceedings as the Executive Committee or Board may determine.
- 11.3 Any member who has not provided full accounting for any activities of the organization or has submitted an incomplete accounting for any activities is qualified to be a Board of Director but cannot run for an Executive Committee position. This may also lead to termination of the Board of Director. If the person is chosen as a Board of Director, that person may remain on the board but until the name is cleared with proper reporting at which point they are qualified to be a member of the Executive Committee.
- 11.4 Resignation: Any Board member may resign from the Samaj by giving written notice to the Executive Committee. Any Board member resigning from the Samaj shall continue to be responsible for and shall pay all dues and other duly assessed amounts accrued on or before the date of resignation. In the event of a resignation, the Director is then not eligible to return as a member of the Board and must go thru the process to return at which time his qualifications are to adhere to the policies and procedures for candidacy.
- 11.4.1 A Board of Director may take a leave of absence to avoid a resignation as determined by 75% of the Board Of Directors where a quorum or a construed quorum has been met.
- 11.5 No Board of Director shall open any bank account in the name of Leuva Patidar Samaj of USA without the specific approval of the Executive Board. However, the treasurer shall have the

power to open a CD account in a bank to invest the money including life member's fees after approval from the Executive Committee.

12.0 AMENDMENT

12.1 The Bylaws Committee, or the majority of the Executive Committee, or any 20% of Board of Directors or ten percent (10%) of the members of the Samaj eligible to vote may at any time introduce, in writing, addressed to the President of the LPS of USA, the proposed amendment or deletion/addition to any existing provision(s) of the bylaws.

12.1.1 The President shall present such proposed amendment(s) to the bylaws committee established to review, analyze, and comment upon the relative desirability of proposed amendment(s). Within ninety (90) days of the referral, the by law committee shall provide its analysis in writing to the Executive Committee as to the relative desirability of the proposed amendment.

12.1.2 If the Executive Committee accepts a recommendation to amend, or overrules a recommendation not to amend, the proposed amendment shall be presented at the next regular or special meeting of the Board, provided that no fewer than ten (10) day's notice is given to Board of Directors prior to the meeting at which the amendment is proposed.

12.1.3 If the Executive Committee declines a recommendation to amend, or if it accepts a recommendation not to amend, the proposed amendment, the Board shall be advised at the next regular or special meeting of the Board. In all instances, the Board shall be advised of the recommendation of the amendments committee.

12.1.4 Amendments shall be submitted to a vote of the Board. A two-third (2/3) affirmative vote shall be required for adoption of an amendment to the bylaws where a quorum not a construed quorum has been met.

12.2 Effective date: Unless specified otherwise, the effective date of an amendment to the bylaws will be thirty (30) days after the resolution of adoption of the amendment of the bylaws.

12.3 Policies and Procedures: From time to time as may be necessary, the Board may establish policies and procedures for the daily operations of the Samaj and for the conduct of Samaj business in general. The policies and procedures shall not be effective unless in written form and duly adopted as established by such procedures as the Board may develop from time to time. In the event of a conflict between the policies and procedures and these bylaws, the controlling document shall be these bylaws.

13.0 DISSOLUTION

13.1 Should the Samaj disband, the assets of the Samaj shall be donated to one or more nonprofit organizations having objectives similar to the Samaj. Approval by two-thirds (2/3) of the members present at the general meeting is required for such dissolution, if ever required. Any

decision regarding disbanding or changing the structure of the Samaj requires the consent of two-thirds (2/3) of the members present at the general meeting. The then board and/or committee must keep records of the dissolution.

The Executive Committee and the Board of the LPS of U.S.A. adopted the above Constitution and Bylaws of the LPS of U.S.A. on the 7th day of November, 2006.

The Executive Committee and the Board of the LPS of U.S.A. amended the above Constitution and Bylaws of the LPS of U.S.A. as version 1.2 on August 25, 2007.

The Executive Committee and the Board of the LPS of U.S.A. amended the above Constitution and Bylaws of the LPS of U.S.A. as a version 1.6 on November 11, 2011 effective 2012.

The Executive Committee and the Board of the LPS of U.S.A. amended the above Constitution and Bylaws of the LPS of U.S.A. as a version 1.56K on March 02, 2014 effective 2014.